

The Lee Parish Council

Clerk: Liz van Hullen

To Councillors: D Chinnery, C Perry, R. Fowler, C Little, C Sully, A Weir, S Morris

NOTICE OF MEETING

You are hereby summoned to attend a meeting of **THE LEE PARISH COUNCIL** to be held in the **Parish Hall on Tuesday 14th November 2017**, at 7.30 pm for the purpose of transacting the following business:
Members of the Public and Press welcome

AGENDA

1. **Apologies for absence**
To receive apologies for absence from Councillors.
2. **Approval of Minutes of previous meeting**
To approve the minutes of the Parish Council Meeting held on Tuesday 12th July 2017
3. **Matters arising from Minutes not itemised separately**
4. **Declarations of interest on forthcoming business**
5. **Report from County/District Councillors**
6. **Comments or questions from the public**
7. **Clerks report**
To receive an update from the Clerk on administrative issues
8. **Finance:**
 - i) Financial report from Financial Committee on Accounts to 30th September 2017
 - ii) Annual Return 2016-17 – External Auditors’ response (circulated)
 - iii) Invoices to pay:
 - Mazars - External Audit fee: £150
 - All Seasons August – grass cutting: £355
 - Cllr Fowler reimbursement CDC Planning Training Costs x 2: £115.80
 - All Seasons September – grass cutting: £200
 - DCK Accounting, payroll: £773.94
 - The Lee Newsletter Asscn – printing of Oxford St consultation: £20.00
 - iv) Financial Regulations – to adopt revised documentation (circulated)
 - v) To note other Governance and Standing Order documentation previously adopted by the Council (circulated)
 - vi) To complete a new Bank Mandate with up to date signatory information

9. **Council property – reports and proposed actions**

i) **Playground– Cllr Perry**

To receive an update on inspections – Cllr Perry
To discuss progress of working group – Cllr Sully
To review areas of Cllr responsibility

ii) **Allotments – Cllr Weir**

To receive an update
To receive an update from The Clerk on progress of water but covers

iii) **Other assets – Cllr Fowler**

To receive an update

10. **Footpaths**

To receive an update from relevant councillors

11. **Roads**

i) Oxford Street. To agree actions following the consultation (circulated)
ii) Bus routes & speed limits: To discuss M Averill's response following the September meeting. Any further action?

12. **Planning applications**

i) None outstanding. To receive an update from the Clerk on recent decisions

13. **Parish Communications**

i) Drop-in: January?
ii) Agree items for next Newsletter
iii) Library consultation – response deadline 31st December 2017

14. **HS2 Hybrid Bill**

Cllrs Sully, Fowler, Morris and Chinnery to provide an update

15. **LAF Matters**

Cllr Little to provide a report

16. **Superfast Broad band**

To receive an update from Cllr Morris