

The Lee Parish Council

Clerk: Liz van Hullen

To Councillors: D Chinnery, C Perry, R. Fowler, C Little, C Sully, A Weir, S Morris

NOTICE OF MEETING

You are hereby summoned to attend a meeting of
THE LEE PARISH COUNCIL
to be held in the **Parish Hall on Tuesday 8th May 2018**
at 7.30 pm for the purpose of transacting the following business:
Members of the Public and Press welcome

AGENDA

1. **Apologies for absence**
To receive apologies for absence from Councillors.
2. **Election of Officers**
To elect a Chair and Vice Chair
3. **Approval of Minutes of previous meeting**
To approve the minutes of the Parish Council Meeting held on Tuesday 13th March 2018
4. **Matters arising from Minutes not itemised separately**
5. **Declarations of interest on forthcoming business**
6. **Report from County/District Councillors**
7. **Comments or questions from the public**
8. **Clerks report**
To receive an update from the Clerk on administrative issues
9. **Finance & Governance:**
 - i) Financial report from Financial Group on Accounts to 31st March 2018 – year end
 - ii) Invoices to approve:
 - DCK Accounting – Payroll
 - All Seasons – March
 - W Streule – The Well refurbishment
 - BALC Membership
 - The Lee Parish Hall
 - Zurich Insurance
 - iii) Internal Audit

iv) Budget for 2018/19

10 Council property – reports and proposed actions

i) Playground– Cllr Morris

To receive an update on inspections – The Clerk

To discuss progress of proposals and funding to refurbish the Fort – Cllr Morris

ii) Grass, Trees & Hedges

To receive an update from Cllr Perry

iii) Allotments – Cllr Weir

To receive an update

Water-but covers

iv) Other assets – Cllr Fowler

To receive an update

11 Footpaths

To receive an update from relevant councillors and discuss ‘areas of responsibility’

12 Roads

13 Planning applications

To receive an update from the Clerk on recent decisions

14 Parish Communications

i) Annual Parish Meeting

ii) Provide an update on items for next Newsletter

iii) GDPR – management of this and what it means for the PC

iv) Drop-in: July or September

15 HS2 Hybrid Bill

Cllrs Sully to provide an update

16 LAF Matters

Agree a proposal for funding children’s’ outdoor play equipment

Cllr Little to provide a report on other LAF matters

17 Superfast Broad band

To receive an update from Cllr Morris

18 Appointment of new Clerk

To agree the next steps